

MEGHALAYA STATE LEGAL SERVICES AUTHORITY : SHILLONG
(Established under the Legal Services Authorities Act, 1987)

MATI Building, Additional Secretariat, Room No-120, Meghalaya, Shillong-793001
(Ph. & Fax: 0364-2501051), Email: megshillong@gmail.com

No. MSLSA. 12/2009/61,

Dated the 17th March, 2020

C I R C U L A R

Considering the outbreak of Novel Corona Virus (COVID-19), the Ministry of Health & Family Welfare, Government of India, New Delhi vide Office Memorandum dated 05.03.2020 has advised certain measures including avoidance of mass gathering to prevent the spread of pandemic disease. The Government of India and the Government of Meghalaya have also introduced certain preventive measures and issued advisory for residents of the State. The Meghalaya State Legal Services Authority with approval of Hon'ble Executive Chairman, Mr. Justice H.S.Thangkhiew, adopts following preventives measure for a period of 16th March, 2020 to 27th March, 2020.

1. That the State Authority as well as the District Legal Services Authorities are advised not to frequent allow strangers, or Panel Lawyers, Para legal Volunteers seekers of Legal aid except of very urgent matter for consideration.
2. That the Officers, staff of the State Authority as well as the District Legal Services Authorities shall vacate leave their office by 6:00 PM, which shall thereafter be properly sanitized by the cleaning staff, especially the areas commonly touched by visitors including restrooms, corridors, staircase, hand rest of chairs and tables etc., by the use of disinfectant and mopping through 1% hypochlorite.
3. That any Officer or employees of the State Authority as well as the District Legal Services Authorities, Panel Lawyers or Para Legal Volunteers sitting in the Front Office having symptoms of cold fever, sore-throat, cough, running nose, sneezing or difficulty in breathing are advised to restrain themselves from visiting/attending the office.
4. That it shall be the responsibility of the Member Secretary, SLSA and Secretary, District Legal Services Authority concerned to get any members of the Staff, employees or Panel Lawyer or Para Legal Volunteer sitting in Front Offices, if found to suffer from cold, fever, sore-throat, cough, running nose with sore-throat and/or difficulty in breathing, medically checked up and if any of them is identified as suspected case, to immediately refer him/her to the nearest Government hospital/dispensary or to the facility earmarked for such medical treatment.
5. That any kind of programme or any other event having gathering of 10 people or more shall not be organized or conducted.
6. That the State Authority and District Legal Services Authorities shall avoid or postpone all Training programmes, Seminars, Symposium, Workshops, Melas, Legal Services Camp, Legal Awareness programme.

7. That the State Authority as well as the District Legal Services Authority shall in coordination with the Health Department and the District Administration shall make wide publicity through the Rangbah Shnongs, Nokmas to make publicity through fixed loud speakers.
8. That the State Authority and District Legal Services Authorities may requisition help from District Medical & Health Officer dispensary and Para-medical staff working under him/her for screening/medical check-up of the employees of the State Authority or District Legal Services Authorities for proper screening.
9. The State Authority as well as the District Legal Services Authorities shall ensure procurement of sanitizer or alcohol based hand washing liquid and make the same available at the prominent place in the office premises for periodical use by the Officers, employees and staff members.
10. That all the Officers, employees and staff of the State Authority and District Legal Services Authorities in the State shall abide by the advisory/preventive remedial measures suggested by the Central Government and the State Government in this behalf.

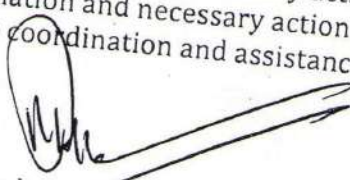
(N.A.Khan),
Member Secretary,
Meghalaya State Legal Services Authority.

Dated the 17th March, 2020.

Memo. No. MSLSA.12/2009/61-A,

Copy to;

1. The Registrar General, High Court of Meghalaya for information
2. The Registrar cum Principal Private Secretary to the Chief Justice for information of his Lordship.
3. The Private Secretary to the Hon'ble Executive Chairman, Meghalaya State Legal Services Authority for information of his Lordship.
4. The Director of Health Services, Meghalaya for giving instructions to all offices under his control to coordinate with the MSLSA or DLSA concern for spreading awareness and supply other requirements
5. The Commissioner and Secretary to the Government of Meghalaya for information and necessary action.
6. All Chairperson, District Legal Services Authority for information and necessary action
7. All Secretary, District Legal Services Authority for information and necessary action
8. All DMHO for information & necessary action and also to coordination and assistance.


Member Secretary,
Meghalaya State Legal Services Authority.